1907 4512 Industrial clerk apprenticeship (m/f/d) Trainee industrial clerk (m/f/d)  
  
During your training you will learn about all departments  
  
of our industrial operations, such as purchasing, financial accounting,  
  
marketing, human resources and sales. You will gain comprehensive insights into the respective business administration  
  
procedures and processes. This is how you become an all-rounder in the commercial area.  
  
Duration of training: 3 years (shortening possible)  
  
School education: good secondary school leaving certificate, technical college entrance qualification or Abitur  
  
Requirements:  
  
  
  
 - Interest in business processes  
  
  
 - ability to work in a team  
  
  
 - logical thinking skills  
  
  
 - communication skills  
  
  
 - Independence  
  
  
 - Confident appearance  
  
  
Task profile:  
  
  
  
 - Procurement of materials for production  
  
  
 - Marketing and Sales  
  
  
 - Creation of working papers, process and production flows  
  
  
 - Cost and performance accounting Industrial clerk None 2023-03-07 15:54:27.625000